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Governor

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Lt. Governor

State of New Jersey
DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT
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JENNIFER VELEZ
Commissioner

JEANETTE PAGE-HAWKINS
Director
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June 15, 2010

Executive Director
Third Party Provider

Dear Executive Director:

In early May 2010, I sent you a listing of eight (8) contract amendments that will go into effect upon your agency's contract renewal on or after July 1, 2010. Since then, both the Departments of Human Services (DHS) and Children and Families (DCF) have received inquiries from the provider community seeking clarification on various aspects of the amendments. In an effort to be responsive, we have reworked and redrafted several elements.

Attached, please find a copy of the updates, which include the following changes:

1. Amendment #3, Compensation Limitation for Fringe Benefits has been removed pending further discussion and consideration;
2. Clarifications have been made to the conditions permitting:
 - (a) Severance payments;
 - (b) Allowable tuition reimbursement costs;
 - (c) Reimbursable training expenses;
 - (d) In-state and out-of-state travel provisions; and
 - (e) The inclusion of leased fleet management practices.

Further, a decision has been reached to reduce your agency's contract reimbursable ceiling only by an equivalent amount of savings resulting from the salary limitations prescribed in contract amendments #1 & 2, where applicable. Cost savings resulting from the other amendments may be redirected into other cost components of your agency's operating budget.

Frequently asked questions related to the contract amendments will be compiled and posted on the DHS web-site at <http://www.state.nj.us/humanservices/index.shtml> shortly.

Thank you for your continued work and advocacy on behalf of New Jersey's vulnerable populations

Sincerely,

Jeanette-Page Hawkins
Director

Attachment